**APPLICATION FOR SPECIAL INSPECTION PERMIT**

DATE: PERMIT #

**LOCATION ADDRESS**: UNIT/FLOOR # PROJECT/BUSINESS TENANT: TENANT PHONE: PROJECT NAME:

|  |  |  |  |
| --- | --- | --- | --- |
| **TYPE OF IMPROVEMENT:** | | | |
| NEW BLDG | REPAIR | ADDITION | SIDING |
| ALTER/REMODEL | EXISTING | POLE BLDG | REROOF |
| OTHER | SIGNAGE |  |  |
| **DESCRIPTION OF SPECIAL INSPECTION:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |

**CONTRACTOR**: EMAIL: ADDRESS: PHONE: CITY: STATE: ZIP:

**PROPERTY OWNER**: PHONE: ADDRESS: EMAIL: CITY: STATE: ZIP: **TENANT NAME**: **TENANT PHONE**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FEES OWED:** |  |  | | |
| The office will determine fee totals. (See fee schedule for reference) Please contact us with any questions. | | |  |  |
| Check |  |  | | |
| Cash |  |  | | |
| Credit Card |  |  | | |
|  |  |  | | |
| Do not send payment with initial submittal. |  |  | | |
| SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Applicant, Agent, Owner |  |  | | |
|  |  | | |
| **TOTAL** | $ | | |

The applicant, agent, owner of this property and the undersigned is (1) responsible to verify all property lines, (2)

responsible for making arrangements for all inspections.

**CALL BEFORE YOU DIG – OUPS – 1-800-362-2764**